

KENORA URBAN TRAILS COMMITTEE Meeting Minutes Tuesday, June 2nd, 2015 8:00 a.m. – Operations Board Room

Attendance:

Penny Beal Michelle Queen Sharon Smith Heather Gropp James Williams

Melissa Shaw (Minute Taker)

Regrets:

Dave Schwartz
Diane Pelletier
Paloma Corrin
Steve Mastromatteo
Ren Ammell

Call to Order

8:05 a.m.

Declaration of Pecuniary Interests

None declared

Adoption of Minutes

Business arising from minutes: Start time of meetings

Discussion / Correction(s): Committee members request that we collectively decide if the 8:00 am start time on the second Tuesday of the Month still works with committee Members schedules, or if a new time/day should be recommended.

Moved by: Seconded by:

Accepted for information purposes only

Administration

Adopt Five Year Plan 2015-2019

The five-year plan was adopted at the June 2015 meeting. The 5- year trails plan will form part of the Beaches Parks and Trails document which is being reexamined by Scatliff + Miller + Murray, the current five year plan is within an excel format, the committee may be required to create a write-up.

Action:

Send Five -Year Plan to Members	Melissa Shaw
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Trail Development/ Maintenance:

1. Beaver Brae Trail:

Send the Friends of the Trails Brochure to committee members for review. Suggested changed should be emailed to Melissa Shaw.

Ask Chrism Penner for an update on the Beaver Brae Trail, development not only imperative to students, but also will play a key role in access to and from the Rowing Club for the 2017 Canada Games.

Action:

2. Great Lake of the Woods Trail Action:

Barb Manson to confirm the route of the Great Lake	Sharon Smith
of the Woods Trail including renaming, and removing	
of old signage etc.	
Jennifer Findlay to confirm if the Trans Canada Trail	Sharon Smith
permiter i maiay to commit in the mans canada man	Sharon Simur
has been decommissioned?	Sharon Shiidi

Presentation: Steve Mastromatteo Rabbit Lake Clean-up

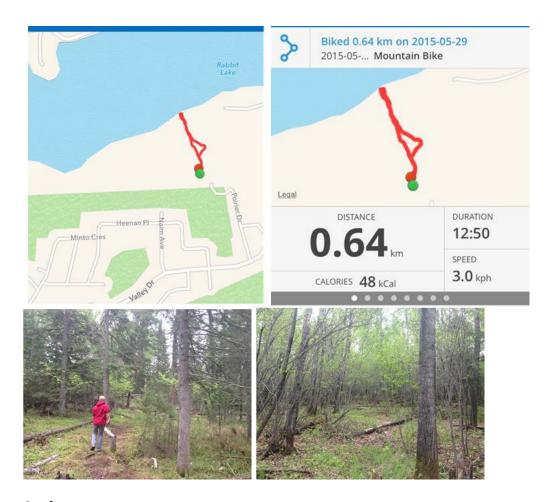
In collaboration with the MNR A crew of fire fighters has offered to spearhead the cutting of hazardous trees, widening and formalizing existing paths within the Rabbit Lake Trails Area. The work crew would consist of 8-15 personnel and supervisors. Their work will result in a straighter trail that will run North and South from the St. Thomas Aquinas High school (TA) soccer field to Rabbit Lake. Access to Municipal land would be via TA property. See the images below.

This finger trail would allow easier and increased public access and will assist in emergency responses or other unforeseen circumstances.

The MNR is conducting this work as a training activity at no cost to the City.

Once the trail has been developed the Trail Committee can discuss the formal approval of the trail as an addition to the Urban Trails Inventory.

Moved By: Steve Mastromatteo Seconded by: Paloma Corrin
That the Kenova Urban Trails Committee approve in principle that the
Ministry of Natural Resources conduct maintenance on a portion of Rabbit
Lake pending approval from the City off Kenova Officials.



Action:

Send Letter from MNR to City Officials for approval	Melissa Shaw, Steve	
	Mastromatteo	

Trail Infrastructure Inventory

Ren Amell, Friends of the Trails has agreed to conduct an inventory of the trails. Expected completion in the Fall of 2015, with a report to City Officials for implementation of recommendations by summer 2016.

Action:

Trail Inventory- Fall 2015	Ren Amell
I Hall Hivelifold A- Fall SOTO	ren Amen

Rabbit Lake Expansion

Committee Member needed to spearhead this task, join force with the Rowing Club and pursue funding options. Suggested we invite Ursula to the September, 2015 meeting for an update on the Rabbit Lake expansion.

Signage

Historical Signage Rabbit Lake

The control of grange than but a sure	
Ask John Nabb/ Krishanth Koralalage about Signs and	Melissa Shaw
installation	

New Business:

Appointment of Chairperson

The committee thanked Judy Underwood for her outstanding dedication and contributions to the Kenora Urban Trials Committee; Judy has accepted a new position within her place of employment and as a result has resigned from the position of Chairperson as of April, 2015. She will be greatly missed by the committee; however, Judy has agreed to stay in contact as a Non-Member through this transition process.

The Members at Large were asked if there was a volunteer willing to step up to replace Judy's position as Chair. Penny Beal recommended Diane Pelletier, whom graciously accepted the nomination. Diane Pelletier replaces Judy Underwood as Kenova Urban Trails Chair effective June 2nd, 2015.

Next Meeting:

Tuesday, June 7th, 2015 – Operations Boardroom

Meeting Closed - 9:15 am

Duty Roster:

Action Item	Committee Member	Deadline
Send Friend of Trails Maintenance Guide to Committee Members	Melissa Shaw	ASAP
Approach the School board about placing the trail head on school property	Chris Penner	ASAP
Naming rights of the trail	Chris Penner	ASAP
Organize Friends of the Trails Meet and Greet	Committee	Sept, 2015
Barb Manson to confirm the route of the Great Lake of the Woods Trail including renaming, and removing of old signage etc.	Sharon Smith	ASAP
Jennifer Findlay to confirm if the Trans Canada Trail has been decommissioned?	Sharon Smith	ASAP
Send Letter from MNR to City Officials for approval	Melissa Shaw, Steve Mastromatteo	ASAP
Ask John Nabb/ Krishanth Koralalage about Rabbit Lake Historical Signs and installation	Melissa Shaw	ASAP
Trail Inventory- Fall 2015	Ren Amell	Oct, 2015